



Chipton-Ross  
343 Main St.  
El Segundo, CA 90245  
Fax: 877-828-7319 or  
310-414-7808

## Authorization Form for "Hold for Pick-up" Payroll Checks

I hereby request that Chipton-Ross hold my weekly payroll checks to be picked up at their office. I understand that this will remain in effect until I inform Chipton-Ross otherwise in writing.

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Employee Name

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Signature

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Date